

Covid 19 Supplementary Risk Assessment - Guidance on completion

The covid 19 template document contains some of the more common hazards and risks identified and helps you to understand how the document is completed. There are also notes alongside each area guiding your consideration on what is required on the document and how to complete it.

In all cases the document will need to be amended to reflect your individual activity or situation. This can be achieved by the addition of further lines or the deletion of risks and control measures that are not suitable.

Functional Area	The general area the risk or hazard would fall into
Description of the Risk	This is used to describe the risk / issue and the potential outcomes from lack of management of that risk. Consider all areas of the activity, ensure you encapsulate your activity and the event in full
Who is at Risk	Those who will be impacted by the risk, whether that be participants, volunteers or the General Public
Level of risk (pre-control)	In your opinion what is the potential for your identified risk or hazard to cause harm from low to high
Controls to reduce the Risk (The use of PPE is to be considered a last resort when all other controls have been exhausted)	What controls are you going to put in place and how will they be managed to ensure a consistent control of the risk or hazard
Level of risk (post-control)	In your opinion following your control measures what is the potential for your identified risk or hazard to cause harm from low to high
Action Progress	This is where you identify who is responsible for the control measure, when they are expected to complete the task by and the date they implement the controls. If the control requires continuous monitoring then identify this with the word 'ongoing'

Facility covered by this assessment	
Astley & Tyldesley Miners' Welfare Club – Cycle Speedway track site	
Facility Name:	Assessment Completed by (name / role):
Astley & Tyldesley Cycling Club – Cycle Speedway track	Mike Hack – Club Secretary
Address / Location	Date Completed
Meanley Road, Gin Pit, Tyldesley, Gt. Manchester, M29 7DW.	30/09/20

Covid 19 Supplementary Risk Assessment for Facilities

Functional Area	Description of the Risk	Who is at Risk			Level of risk (pre-control)			Controls to reduce the Risk <small>(The use of PPE is to be considered a last resort when all other controls have been exhausted)</small>			Level of risk (post-control)			Action Progress		
		C	O	P	H	M	L	H	M	L	Who (name)	When (due)	Complete (date)			
Car Parking	Not adhering to social distancing, whilst parking up, loading and unloading bikes	•	•	•		•		All persons must adhere to social distancing at all times, keeping at least 2 metres away from other people.			•	Event Manager (Mike Hack)	30/09/20	Ongoing		
Access	Not adhering to social distancing	•	•	•	•			All persons must adhere to social distancing at all times, keeping at least 2 metres away from other people.			•	Event Manager (Mike Hack)	30/09/20	Ongoing		
	Contamination whilst accessing and egressing the site	•	•	•	•			Wash and disinfect fence top rails, locks and handles on gates and doors.			•	Event Manager (Mike Hack)	30/09/20	Ongoing		
Structures	Contamination whilst using Club Cabins/ Buildings	•	•	•		•		Close and lock Cabins/Buildings at all times during the Pandemic. Not to be used.			•	Facilities Manager (Paul Graham)	30/09/20	Ongoing		
	Contamination from using spectator seating			•		•		Lock site and do not use spectator seating that has been used during the meeting until the next event..			•	Facilities Manager (Paul Graham)	30/09/20	Ongoing		
Toilet & Changing Facilities	Contamination whilst using toilets	•	•	•	•			Club members to use toilets in the Miners' Welfare Club main building. Display Membership card and sign in at entrance. Follow one way system in operation in the club. Wash hands using hand sanitiser provided and dry hands using hand dryer. Guests to use toilets in the downstairs changing room, facing the Bowling Green.			•	Facilities Manager (Paul Graham)	30/09/20	Ongoing		
	Contamination whilst using changing rooms	•				•		Close and lock changing rooms at all times during the Pandemic. Not to be used. Riders to change at home or in their own vehicles before and after participating.			•	Facilities Manager (Paul Graham)	30/09/20	Ongoing		
Pits	Not adhering to social distancing, whilst riders are taking breaks in the pits	•	•		•			Provide a chair for each rider participating in the match to use. Chair not to re-located.			•	Pits Marshal (Steve Harris)	30/09/20	Ongoing		
Hygiene	Contamination of hands	•	•	•	•			Provide hand sanitisers at entrance/exit gate , officials' cabin, pits area, first aid point. Encourage riders, officials and spectators to bring their own hand sanitisers			•	Event Manager (Mike Hack)	30/09/20	Ongoing		

Activities covered by this assessment

Cycle Speedway Training, Coaching and Competition

Activity Name / Description: **Astley & Tyldesley Cycling Club – Cycle Speedway activities**

Assessment Completed by (name / role): **Mike Hack – Club Secretary**

Address / Location: **Meanley Road, Gin Pit, Tyldesley, Gt. Manchester, M29 7DW.**

Date Completed: **30/09/20**

Covid 19 Supplementary Risk Assessment for Activity

Functional Area	Description of the Risk	Who is at Risk			Level of risk (pre-control)			Controls to reduce the Risk <small>(The use of PPE is to be considered a last resort when all other controls have been exhausted)</small>	Level of risk (post-control)			Action Progress		
		C	O	P	H	M	L	H	M	L	Who (name)	When (due)	Complete (date)	
	C = Competitor / O = Organisers or Volunteer / P = General Public							H = High / M = Medium / L = Low						

In all cases if attending an existing facility for your activity ensure the facility operators have completed a covid 19 specific risk assessment and that you have been given a copy to understand the extra controls you may require to make your activity safe.